

APPLICATION FOR A USOF (OUSA) REGULAR CLUB CHARTER

To: USOF (dba Orienteering USA)
824 Scotia Rd, Philadelphia, PA 19128

The undersigned apply to the United States Orienteering Federation (USOF) for issuance of a charter for the formation of a sanctioned regular club and apply to affiliate with the United States Orienteering Federation.

Five or more persons who are USOF members may form a regular club and receive a charter. If a club does not have five USOF members, personal membership applications may be submitted with this application or the club may apply for an associate club charter.

The club will be named _____ and will be located in the State of _____.
As an official club abbreviation, we would prefer _____ if it is not already in use. If this charter is granted, we the undersigned agree to abide by the Constitution and Bylaws of the United States Orienteering Federation.

Signature	Name	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Additional signatures, names and addresses may be written on the reverse side.)

Name of club contact _____
Club address _____
City/St/Zip _____
Information Phone number (optional) _____ - _____ - _____
Web Site _____
Date _____
Club President Name _____
Phone & Email _____
Club Secretary Name _____
Phone & Email _____

Charter application fee (payable to Orienteering USA) \$ 40.00
Insurance fee: Total primary members in your club including USOF and non-USOF,
counting family memberships as two _____ x \$3.50 = _____
Equals the total amount due to apply for your club charter _____

Annual associate club renewal fees are payable thereafter by February 1 of each year. If the initial year commences after October 1, club fees are considered paid for the following calendar year. You must also complete and enclose the USOF Chartered Club Non-Profit Status Report.

USOF Chartered Club Non-Profit Status Report

USOF Club Name _____

1. A copy of the club's IRS exempt organization determination letter is either on file with USOF Office or is enclosed.

Yes No IRS exemption type: 501(c)3 _____ 501(c)7 _____

2. If you answered "No" to #1,

A copy of the club's application receipt letter from the IRS is attached.

Yes No

3. If you answered "No" to #1 and #2,

The club's gross receipts (membership dues, event fees, donations, investment income, sales, etc.) total less than \$7,500 if the club has been in existence for only one year, less than \$12,000 if in existence for only two years, or less than \$15,000 for the previous three years if in existence for 3 or more years.

Yes No

4. If you answered "No" to #1, #2 and #3, attach a report of your club's progress in complying with the IRS requirements, including when you expect to have your application into the IRS office, signed by a club officer.

Signature of 2 Club Officers Required

Signature _____ Date _____

Print Name _____

Position _____

Signature _____ Date _____

Print Name _____

Position _____

Questions? Write to: contact@orienteeringsusa.org